

2015

VOLLEYBALL CHAMPIONSHIP

PARTICIPANT MANUAL



November 20-22, 2015
UMES Hytche Athletic Center
Princess Anne, MD

Hosted by the University of Maryland Eastern Shore

2015 MEAC Volleyball Championship

TABLE OF CONTACTS

Key Contacts	3
CHAMPIONSHIP INFORMATION	
Pre/Post Championship Teleconference	4
Coaches Meeting	4
Student-Athletes Meeting	4
Event Entries	4
Squad Size and Travel Party.....	4
Format	4-5
Practice.....	5
Pre-Match Warm-Up	5
Team Bench Assignments	5
Locker Rooms.....	5
Games Committee	5
Protest	6
Awards.....	6
Awards Ceremony	6
Evaluation Forms	6
Game Balls	6
Ball Racks.....	6
Cups, Coolers, Water Bottles and Hydration Products	6-7
Uniforms	7-8
Logos.....	8
Medical Procedures	8
Fan Seating	8
Electrical Communication.....	9
Videotaping.....	9
MEDIA RELATIONS	
Media Credentials	9
Press Release.....	9
Results.....	9
Statistical Services	9
Quickie Stats.....	9
Media Obligations	9
Post-Championship Interviews.....	10
Sportsmanship and Conduct	
Sportsmanship	10
Misconduct Incident to Competition.....	10
Penalty for Misconduct.....	10
Ban from Subsequent Champion	11
Schedule of Events	
Schedule of Events	12
Pre-Match Protocol	13-14
Championship Bracket.....	15
Driving Directions.....	16
Restaurants	17

2015 MEAC Volleyball Championship

KEY CONTACTS

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MEAC Championship Personnel

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2015 MEAC Volleyball Championship

CHAMPIONSHIP INFORMATION

Pre-/Post-Championship Teleconference

A teleconference will be held prior to the championship on Wednesday, November 4, 2015 to give an overview on championship procedures, rules, and policies. A teleconference will be held after the championship on Wednesday, December 2, 2015 to review the championship operations. The MEAC Office shall provide the head coaches with the call information and time at least one week prior to the calls. Head coaches attendance on the teleconferences are mandatory.

Coaches Meeting

A coaches' administrative meeting will be held the day prior to the championship (Thursday, November 19, 2015) to review championship procedures, rules and policies. Packet pick-up shall take place prior to the start of the meeting. The MEAC Office shall provide the head coaches with the meeting location and time by the pre-championship teleconference date. Head coaches attendance at the meeting is mandatory.

Student-Athletes Meeting

A meeting with the volleyball student-athletes and a MEAC Office representative will be held the day prior the championship (Thursday, November 19, 2015) to gather feedback from the student-athletes regarding their championship experience. Each head coach shall select two student-athletes from their team to participate in the meeting. The MEAC Office shall provide the head coaches with the meeting location and time by the pre-championship teleconference date. Representation by each team participating in the championship is mandatory.

Event Entries

Championship event entry forms (i.e., MEAC Championship Entry Form and MEAC Academic/Senior Recognition Form) must be submitted to the MEAC Office by the institution's Athletics Compliance Office not later than Tuesday, October 27, 2015.

All players listed on match rosters to participate in the championship must have appeared on the MEAC Championship Entry Form. No event entries will be permitted after the submission date.

Squad Size and Travel Party

The squad size shall be a maximum of fifteen players. The travel party size shall be not more than seventeen individuals.

Format

The championship bracket schedule will be reflective of a three-day format (Friday/Saturday/Sunday).

The Championship shall be conducted under the NCAA/MEAC Women's Volleyball Guidelines.

- 1) Eight teams are selected to participate in the Conference Championship.
- 2) Only one court will be used for Championship play.
- 3) Rally scoring shall be used for Championship play. Official Conference score sheets and line-up sheets must be used at all matches.

2015 MEAC Volleyball Championship

- a) The score sheet shall be distributed as follows: one copy to each coach and one copy to the Conference Office following the match.
- b) The line-up sheet shall be distributed as follows: one copy to the coach, one copy to the official scorer, and one copy to the second referee.

Practice

The championship court will be available to all teams for practice beginning the day prior to the championship (Thursday, November 19, 2015). The MEAC Office will provide the head coaches with their team's practice time once the championship seeding has been determined. Practice times will be assigned in one hour increments based on distance from the championship site (i.e., institution closest to championship site will have earliest time, while institution furthest from championship site will have latest time).

Pre-Match Warm-Up

Court space shall be available for warm-up sixty (60) minutes prior to the scheduled starting time of the match, with thirty (30) minutes available on the competitive court. Immediately prior to the scheduled match starting time, there shall be three (3) minutes of shared hitting time, five (5) minutes of shared serving. During shared hitting, all attackers must remain within their own half of the court to the sideline. No on-court digging of either hitting line may occur during shared hitting. A minimum of twelve (12) balls identical to those to be used in the match shall be available to the visiting team for warm-up one (1) hour to the start of the match. One (1) ball container per team shall be provided.

Team Bench Assignments

The higher-seeded (lower number) team is home and wears light a uniform. The lower-seeded (higher number) team is visiting and wears a dark uniform.

Permissible Number. The bench limit is 24 individuals and 16 chairs shall be provided.

Team Doctor. If an institution wishes to have its own team doctor in the bench area, that individual must occupy one of the 16 chairs and will not count in the bench limit of 24. Under no circumstances may an institution be provided more than 16 chairs.

Security. A uniformed security officer shall be stationed behind or at the end of each team bench to protect players from spectators if necessary and to accompany the teams to and from the locker room.

Locker Rooms

A locker room with shower facilities should be provided for each team, and two rooms for the match officials. A sign reading, "MEAC Use Only" shall be posted on the official's locker rooms.

If the locker rooms are substantially equal, the host may assign as desired. Otherwise, the locker rooms should be assigned in order of seed, with the highest seed provided with the best locker room, then separating match opponents to the extent possible.

Games Committee

The games committee shall consist of the Assistant Commissioner for Championships, Co-Chairs of the Volleyball Championship, and President of the Volleyball Coaches Association. The decision of the Games Committee is final.

2015 MEAC Volleyball Championship

Protest

All protests must be made to the Games Committee within ten minutes of the completion of a match. There shall be \$50 protest fee for each protest. The head coach submitting the protest regarding an alleged incident or problem must cite the NCAA rulebook.

Awards

Regular season awards for the ALL-MEAC First (1st) and Second (2nd) Teams, Player of the Year, and Coach of the Year will be presented at the Championship Reception. Second (2nd) Team and Third (3rd) Team will receive certificates.

The Conference Volleyball Championship awards are presented to the champion team and runner-up. Individual awards shall be provided to the Outstanding Performer, All-Tournament Team, and Outstanding Coach (coach of champion team), and presented at the conclusion of championship play.

Awards Ceremony

The awards ceremony will be conducted immediately following the conclusion of the final championship match. Coaches, student-athletes and team personnel shall be in proper attire (e.g., official team uniform or warm-up suit) for the presentation of awards.

Evaluation Forms

Coaches shall complete and return the championship evaluation forms to the Conference Office prior to the post-championship teleconference on Tuesday, December 2, 2015.

Game Balls

The Spalding TF-VB5 ® volleyball is the official ball for the championship and must be used at all competition sessions. The volleyballs to be used in the match should be taken from the cart after warm-ups. Three balls will be in play with a fourth at the scorer's table as a back-up.

Ball Racks

A minimum of four ball racks shall be used during warm-ups. Two racks shall be placed on each side of the competition court and removed at the conclusion of pre-match warm-ups.

Cups, Coolers, Water Bottles and Hydration Products

Participating teams shall place any premix fluid replacement in the MEAC-issued coolers and water bottles when applicable. No other cups, cans, coolers or water bottles may be used courtside or in the media areas during championships in which such equipment is provided by the MEAC.

Competitors of MEAC Corporate Champion Coca-Cola may not provide product (beverages, water, isotonic) for any MEAC championship, even if the competition offers product for free or at a reduced cost.

The host institution may use other items. These items, however, must not display any commercial marks (e.g., logos and graphics of commercial products such as Gatorade), or such marks must be covered completely (this requirement applies on the sidelines and in competition areas, media areas or any other back-of-house areas).

If the host has to provide and/or purchase product for any MEAC championship use (e.g., student-athlete banquet, committee tent/suite), the host must purchase and provide only

2015 MEAC Volleyball Championship

Coca-Cola products (e.g., Dasani, POWERADE, Coca-Cola, Sprite). Participating teams and student-athletes in MEAC championships continue to be free to use/consume permissible hydration beverage(s) of their own choice; however, equipment carrying any branding other than POWERADE, as referenced above, must be absent of any commercial marks.

Ushers or other match personnel should remove the coolers from the benches immediately following the match so that they are not emptied onto the floor during the post-match celebration.

Uniforms

[Reference: Bylaw 12.5.4 in the NCAA Manual.]

Playing uniforms must be in accordance with NCAA rules. Participants in the MEAC championship shall wear exclusively the official uniform of their institution in competition and during related ceremonies. This applies to warm-up shirts and uniforms, and competitive uniforms.

The higher-seeded (e.g. lower-numbered) is designated the home team and will wear light-colored uniforms. The lower-seeded (e.g., higher numbered) is designated the visiting team and will wear dark-colored uniforms.

For all sessions of the tournament, teams must bring light and dark uniforms. Failure to comply may result in a \$200 fine. It is suggested that institutions bring an extra uniform in the event the blood rule is applied.

An institution's official uniform and all other items of apparel (e.g. socks, headbands, T-shirts, wristbands, visors or hats, and towels) that are worn by student-athletes in competition may bear a single manufacturer's or distributor's normal trademark, not to exceed 2¼ square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo.

The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square or parallelogram).

In addition, an institution's official uniform cannot bear a design element similar to the manufacturer's that is in addition to another logo or that is contrary to the size restriction.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2¼ square inches) of an apparel manufacturer or distributor. The student-athlete may not wear any apparel that identifies another entity other than the student-athlete's institution or conference.

These restrictions apply to all apparel worn by student-athletes during the conduct of competition, which includes any pre-match or post-match activities.

This bylaw will be strictly enforced at all MEAC championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the MEAC Office staff.

2015 MEAC Volleyball Championship

The logo restriction on student-athletes' apparel set forth in Bylaws 12.5.4 and 31.1.8 shall apply during the MEAC championship to all personnel (e.g., coaches, trainers, managers) who are on the team bench for practices and games or who participate in news conferences.

Russell Athletic. All teams must wear Russell Athletic apparel at all times when representing their institution and/or the MEAC to include but not limited to regular season competition, the conference championship and post-season competition. Breach of Contract with Russell can result in the following fines.

- 1st Infraction - \$500
- 2nd Infraction - \$1,000
- 3rd Infraction - Institution removed from contract.

Logos

An institution's official uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats, and towels) that are worn by student-athletes in competition may bear a single manufacturer's or distributor's normal trademark, not to exceed 2¼ square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square, parallelogram).

In addition, an institution's official uniform cannot bear a design element similar to the manufacturer's that is in addition to another logo or that is contrary to the size restriction.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2¼ square inches) of an apparel manufacturer or distributor. The student-athlete may not wear any apparel that identifies any other entity, other than the student-athlete's institution/conference.

These restrictions apply to all apparel worn by student-athletes during the conduct of competition, which includes pre-race or post-race activities.

This bylaw will be strictly enforced at all MEAC Championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the MEAC Office.

The logo restriction on student-athletes' apparel set forth in Bylaw 12.5.4 shall apply during MEAC Championships to all personnel (e.g., coaches, trainers, managers) for practices and competition or who participate in news conferences.

Medical Procedures

An athletic training area will be available for student-athletes during the championship. A certified trainer will be on site with EMT on call. Please contact Pat Nativio at 410-651-6510 by phone or at panativio@umes.edu by e-mail for additional information and to make necessary arrangements for all sport medicine services.

Fan Seating

Fans should not switch their seat locations during the course of a match to follow a team.

2015 MEAC Volleyball Championship

Electrical Communication

The use of electronic audio or video devices that transmit information from any location in the facility to the bench is not permitted. (No video to video; audio to audio; or video skill pictures on the bench). It is permissible to gather statistical information from a designated area and to transmit statistical information (i.e. statistical information) to the bench. Electronic video devices may be used as aids for post-match analysis; video may be used between sets of a match outside the bench area, playing area and spectator areas. Computers may be used in the bench areas during the match for statistical purposes only.

Videotaping

An area (usually high end zone) should be designated from which each team may videotape if it wishes to do so. Each participating team is automatically authorized to videotape each match; it is not necessary to sign any authorization form. Please provide adequate space for eight cameras (max 1 per institution) and personnel since all teams may videotape any match.

MEDIA RELATIONS

Media Credentials

Credential applications will be available online via the conference website at www.MEACsports.com. To receive additional information regarding the application process, contact Brian Howard, Assistant Director of Media Relations at 757-951-2055 or at brian.howard@themeac.com. Approved credential requests will be available for pick up each day one hour prior to competition.

Press Release

On the day of the championship game/match, the awards will be publicly recognized, the MEAC Media Relations staff will send out a standard press release to the sports information directors of the conference. This release will also be provided to national and local media by the MEAC Media Relations.

Results

Results will be updated on the Conference Website, www.MEACSports.com, immediately following each match. Results will also be e-mailed to all MEAC SIDs, head coaches and media outlets at the conclusion of each day.

Statistical Services

Typed play-by-play and final boxes shall be provided for the media. Copies of the official scoresheets and libero tracking sheet shall be distributed to each team after the match.

Quickie Stats

Quickie team statistics and individual set stats should be delivered to both benches during timeouts.

Media Obligations

Each team is provided a postgame cooling off period. At the conclusion of the cooling off period, the head coach and two members from each team are required to attend the postgame news conference.

2015 MEAC Volleyball Championship

Post-Championship Interviews

Post championship interviews will take place in a designated media area immediately following the championship photos and all-tournament team announcements.

SPORTSMANSHIP AND CONDUCT

Sportsmanship

The Mid-Eastern Athletic Conference (MEAC) proposes to promote mutual trust and friendly relations among its members by controlling athletic competition and keeping such competition within the bounds of sound educational activity; by promoting clean sportsmanship; and by developing public appreciation for the educational values that accrue from participation in intercollegiate athletics.

The officers and administrators of the MEAC place a high premium on professionalism, sportsmanship, and ethical conduct. As such, there are significant penalties for any breach of conduct during the course of regular season competition and to an even greater extent during the conduct of MEAC Championships.

For the purposes of general definition, misconduct in a MEAC Championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law on the part of any recognized university representative, occurring incident to, en route to, from or at the locale of the competition or practice that discredits the event or intercollegiate athletics.

Misconduct Incident to Competition

If the act of misconduct occurs during the competition, under normal circumstances, the individual shall be allowed to complete the competition in which he or she is participating at the time of the incident. An administrative hearing shall be held at the conclusion of the day's competition, during a break in the continuity of the championship (e.g., between rounds of basketball tournament) when no competition is being conducted, or at the conclusion of the championship. However, if the act of misconduct is so flagrant that it obviously violates the principles of fair play and sportsmanship, the games committee may immediately withdraw the student-athlete or institutional representative from the competition, and conduct the hearing after this action. Other acts of misconduct may be dealt with at the sports committee's convenience.

Penalty for Misconduct

The sports committee (or games committee/jury of appeals authorized to act for it) may at its sole discretion impose any one (1) or a combination of the following penalties on an institution or any student-athlete or representative of any institution, guilty of misconduct occurring incident to, en route to, from, or at the locale of the competition or practice.

- A) Public or private reprimand to the individual;
- B) Disqualification of the individual from further participation in the Conference Championship (s) involved;
- C) Banishment of the individual from participating in one (1) or more subsequent championships of the sport involved;

2015 MEAC Volleyball Championship

- D) Withholding all or a portion of the institution's share of revenue distribution;
- E) Banishment of the institution from participation in one (1) or more subsequent championships in which its team in the sport otherwise would be eligible to participate;
- F) Financial Penalties shall be as follows:
 - i) First Offense - \$500 institutional fine and letter of reprimand
 - ii) Second Offense - \$1,000 institutional fine
 - iii) Third Offense - \$2,000 institutional fine and one (1) game suspension for the offending coach, institutional staff member and/or student-athletes.

Ban from Subsequent Championship

When a student-athlete or institutional representative is banned from participation in a subsequent championship, such penalty shall be applied to the next Conference Championship events in which the individual's team is involved and the individual otherwise is eligible to participate. In the case of an individual event, the penalty shall be applied to the next Conference Championship event(s), meet(s), or tournament(s) for which the individual qualifies and otherwise is eligible to participate.

2015 MEAC Volleyball Championship

SCHEDULE OF EVENTS

Thursday, November 19

8:00 AM – 5:10 PM

Team Practices
(See Practice Schedule)

6:00 PM

Coaches Administration Meeting
(Mandatory Attendance)

7:00 PM

Team Social
(Mandatory Attendance)

Friday, November 20

10:00 AM

Match 1 - No. 2-S Seed vs No. 3-N Seed

1:00 PM

Match 2- No. 1-N Seed vs No. 4- S Seed

4:00 PM

Match 3- No. 1-S Seed vs No. 4-N Seed

7:00 PM

Match 4- No. 2-N Seed vs No. 3-S Seed

Saturday, November 21

12:00 PM

Match 5- Winner of Match 1 vs Winner of Match 2

3:30 PM

Match 6- Winner of Match 3 vs Winner of Match 4

Sunday, November 22

12:00 PM

Match 7- Winner of Match 5 vs Winner of Match 6

AWARDS CEREMONY IMMEDIATELY FOLLOWING CHAMPIONSHIPS MATCH.

(Student-Athletes must wear official Institution uniform, and/or warm-up for awards/photo sessions)

2015 MEAC Volleyball Championship

PRE-MATCH PROTOCOL

Friday, November 20

<u>Time Allotted</u>	<u>Actual Time</u>	<u>Game Clock</u>	<u>Protocol</u>
0:41	9:00 AM - 9:41 AM	0:60 – 0:19	Court Available shared warm-up
	9:30 AM	0:30	Coin Toss
0:04	9:41 AM - 9:45 AM	0:19 – 0:15	Visiting Team Court
0:04	9:45 AM - 9:49 AM	0:15 – 0:11	Home Team Court
0:04	9:49 AM - 9:54 AM	0:11—0:06	Visiting Team Court
0:05	9:54 AM - 9:59 AM	0:06 – 0:01	Home Team Court
0:01	9:59 AM - 10:00 AM	0:01 – 0:00	Team Huddle/Announcements
	10:00 AM		Match begins with National Anthem and introductions
			Match #1

<u>Time Allotted</u>	<u>Actual Time</u>	<u>Game Clock</u>	<u>Protocol</u>
0:41	12:00 PM - 12:41 PM	0:60 – 0:19	Court Available shared warm-up
	12:30 PM	0:30	Coin Toss
0:04	12:41 PM – 12:45 PM	0:19 – 0:15	Visiting Team Court
0:04	12:45 PM – 12:49 PM	0:15 – 0:11	Home Team Court
0:05	12:49 PM – 12:54 PM	0:11—0:06	Visiting Team Court
0:05	12:54 PM – 12:59 PM	0:06 – 0:01	Home Team Court
0:01	12:59 PM – 1:00 PM	0:01 – 0:00	Team Huddle/Announcements
	1:00 PM		Match begins with introductions
			Match #2

<u>Time Allotted</u>	<u>Actual Time</u>	<u>Game Clock</u>	<u>Protocol</u>
0:41	3:00 PM - 3:41 PM	0:60 – 0:19	Court Available shared warm-up
	3:30 PM	0:30	Coin Toss
0:04	3:41 PM – 3:45 PM	0:19 – 0:15	Visiting Team Court
0:04	3:45 PM – 3:49 PM	0:15 – 0:11	Home Team Court
0:05	3:49 PM – 3:54 PM	0:11—0:06	Visiting Team Court
0:05	3:54 PM – 3:59 PM	0:06 – 0:01	Home Team Court
0:01	3:59 PM – 4:00 PM	0:01 – 0:00	Team Huddle/Announcements
	4:00 PM		Match begins with introductions
			Match #3

<u>Time Allotted</u>	<u>Actual Time</u>	<u>Game Clock</u>	<u>Protocol</u>
0:41	6:00 PM - 6:41 PM	0:60 – 0:19	Court Available shared warm-up
	6:30 PM	0:30	Coin Toss
0:04	6:41 PM – 6:45 PM	0:19 – 0:15	Visiting Team Court
0:04	6:45 PM – 6:49 PM	0:15 – 0:11	Home Team Court
0:05	6:49 PM – 6:54 PM	0:11—0:06	Visiting Team Court
0:05	6:54 PM – 6:59 PM	0:06 – 0:01	Home Team Court
0:01	6:59 PM – 7:00 PM	0:01 – 0:00	Team Huddle/Announcements
	7:00 PM		Match begins with introductions
			Match #4

2015 MEAC Volleyball Championship

Saturday, November 21

<u>Time Allotted</u>	<u>Actual Time</u>	<u>Game Clock</u>	<u>Protocol</u>
0:41	11:00 AM - 11:41 AM	0:60 – 0:19	Court Available shared warm-up
	11:30 AM	0:30	Coin Toss
0:04	11:41 AM - 11:45 AM	0:19 – 0:15	Visiting Team Court
0:04	11:45 AM - 11:49 AM	0:15 – 0:11	Home Team Court
0:05	11:49 AM - 11:54 AM	0:11—0:06	Visiting Team Court
0:05	11:54 AM - 11:59 AM	0:06 – 0:01	Home Team Court
0:01	11:59 AM - 12:00 PM	0:01 – 0:00	Team Huddle/Announcements
	12:00 Noon		Match begins with National Anthem and introductions
			Match #5

<u>Time Allotted</u>	<u>Actual Time</u>	<u>Game Clock</u>	<u>Protocol</u>
0:41	2:30 PM – 3:11 PM	0:60 – 0:19	Court Available shared warm-up
	3:00 PM	0:30	Coin Toss
0:04	3:11 PM – 3:15 PM	0:19 – 0:15	Visiting Team Court
0:04	3:15 PM – 3:19 PM	0:15 – 0:11	Home Team Court
0:05	3:19 PM – 3:24 PM	0:11—0:06	Visiting Team Court
0:05	3:24 PM – 3:29 PM	0:06 – 0:01	Home Team Court
0:01	3:29 PM – 3:30 PM	0:01 – 0:00	Team Huddle/Announcements
	3:30 PM		Match begins with introductions
			Match #6

Sunday, November 22

<u>Time Allotted</u>	<u>Actual Time</u>	<u>Game Clock</u>	<u>Protocol</u>
0:41	11:00 AM - 11:41 AM	0:60 – 0:19	Court Available shared warm-up
	11:30 AM	0:30	Coin Toss
0:04	11:41 AM - 11:45 AM	0:19 – 0:15	Visiting Team Court
0:04	11:45 AM - 11:49 AM	0:15 – 0:11	Home Team Court
0:05	11:49 AM - 11:54 AM	0:11—0:06	Visiting Team Court
0:05	11:54 AM - 11:59 AM	0:06 – 0:01	Home Team Court
0:01	11:59 AM - 12:00 PM	0:01 – 0:00	Team Huddle/Announcements
	12:00 Noon		Match begins with National Anthem and introductions
			Match #7 (Championship)

** The court will be set-up at least one (1) hour prior to the scheduled match time.

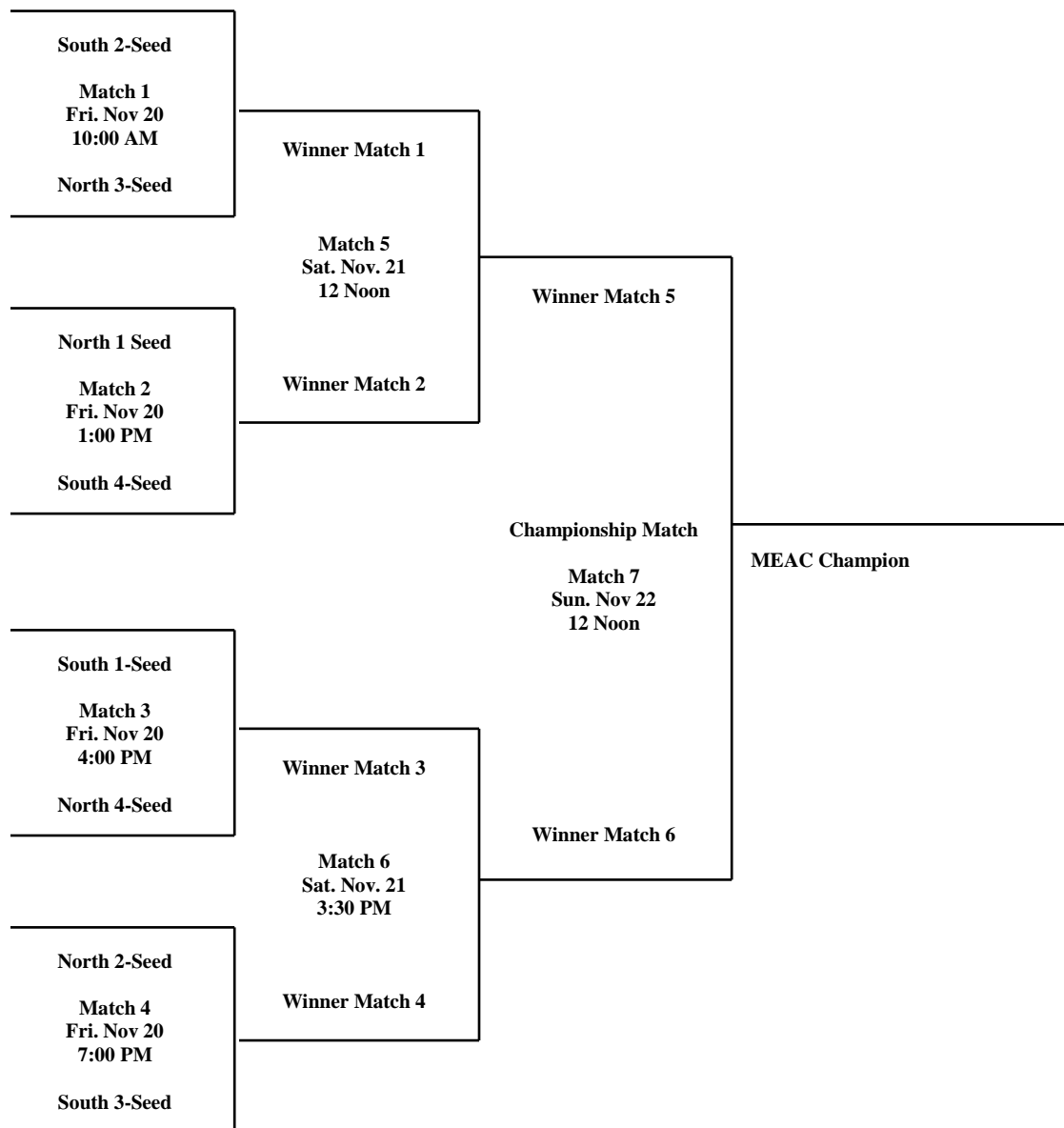
**** If the visiting team is not present one (1) hour before match time, the shared court time period of 41 minutes may be reduced to a minimum of 10 minutes.**

AWARDS CEREMONY IMMEDIATELY FOLLOWING CHAMPIONSHIPS MATCH.

(Student-Athletes must wear official Institution uniform, and/or warm-up for awards/photo sessions)

2015 MEAC Volleyball Championship

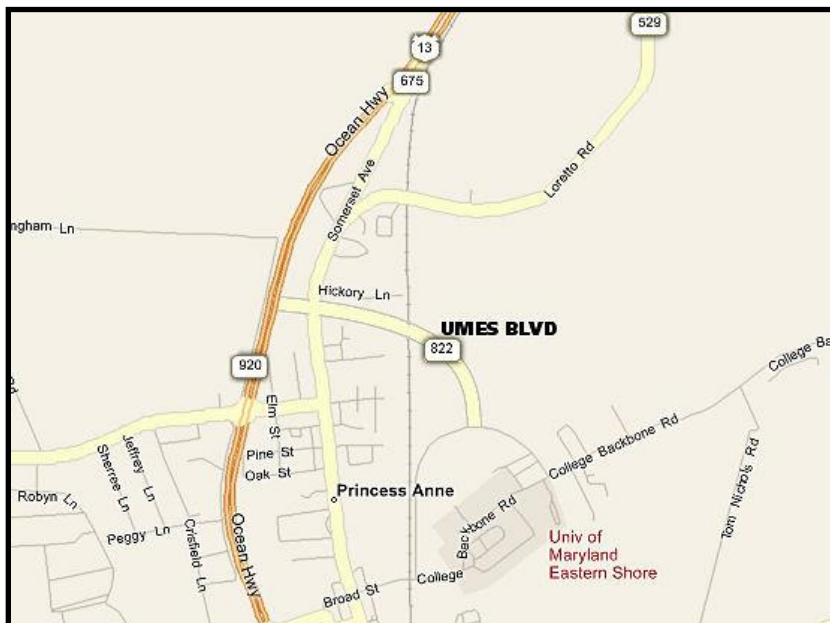
TOURNAMENT BRACKET



2015 MEAC Volleyball Championship

DRIVING DIRECTIONS

GPS Address:
11868 Academic Oval
Princess Anne, MD 21853



From Dover and Points Further North

1. Follow through Salisbury, Maryland to Princess Anne, Maryland and follow signs to Maryland Route 822, UMES Boulevard.

From Baltimore, Washington DC, and Alexandria, Virginia

2. Take appropriate Rt. to Chesapeake Bay Bridge (Eastern Shore of Maryland). Rt. 50 East to Salisbury, Maryland. Salisbury, use Business Rt. 50, take business Rt. 13 South (South Salisbury Blvd which becomes 13 South). Follow to Princess Anne, Maryland and follow signs to Maryland Route 822, UMES Boulevard.

From North Carolina, South Carolina and Points Further South

1. Take Interstate 85, to Rt. 58, to Rt. 17 (Norfolk, Virginia) to Rt. 13 North. Across the Chesapeake Bay Bridge and Tunnel. Follow signs to Maryland. Pass through Pocomoke City, Maryland to Princess Anne, Maryland.
2. Once near Princess Anne, follow signs to Somerset Ave., **MD-675**. Take a right on Broad Street (second light in Princess Anne), and cross railroad tracks to enter the South entrance to campus.

2015 MEAC Volleyball Championship

RESTAURANTS

Red lobster
2314 N Salisbury Blvd
Salisbury, MD 21801
(410) 546-6454

Long Horn Steakhouse
2312 N Salisbury Blvd
Salisbury, MD 21801
(443) 736-1140

Fratelli's Restaurant
1309 S Salisbury Blvd
Salisbury, MD 21801
(410) 341-0807

Ruby Tuesday
413 N Fruitland Blvd
Salisbury, MD 21801
(410) 860-8212

Golden Corral
301 E Naylor Mill Rd
Salisbury, MD 21804
(410) 219-5100

Fuddruckers
2715 N Salisbury Blvd
Salisbury, MD, 21801
(406) 677-3391

Buffalo Wild Wings
2734 N Salisbury Blvd
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