

**2016**

**SOFTBALL**

**PARTICIPANT MANUAL**



**May 12-14, 2016**  
**Ormond Beach Sports Complex**  
**Ormond Beach, FL**

**Hosted By Bethune-Cookman University**

# 2016 MEAC Softball Championship

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## KEY CONTACTS

Mid-Eastern Athletic Conference  
2730 Ellsmere Avenue | Norfolk, VA 23513  
Office Phone: (757) 951-2055 | Office Fax: (757) 951-2076

### MEAC Championship Personnel

Raynoid Dedeaux, Asst. Commissioner for Championships	757-951-2055 <a href="mailto:dedeaux@themeac.com">dedeaux@themeac.com</a>
Cesley Tafoya, Director of Multimedia/Marketing Coordinator	757-951-2055 <a href="mailto:tafoyac@themeac.com">tafoyac@themeac.com</a>
Kentrell Kearney, Asst. Director of Championships	757-951-2055 <a href="mailto:kearneyk@themeac.com">kearneyk@themeac.com</a>
Brian Howard, Asst. Director of Media Relations	757-951-2055 <a href="mailto:brian.howard@themeac.com">brian.howard@themeac.com</a>

### Bethune-Cookman University Athletics Department Staff

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Lani Luers, Asst. Director of Sports Medicine	Office: 386-481-2261 <a href="mailto:luersl@cookman.edu">luersl@cookman.edu</a>
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## **CHAMPIONSHIP INFORMATION**

### **Pre-/Post-Championship Teleconference**

A teleconference will be held prior to the championship on Tuesday, May 2, 2016 to give an overview on championship procedures, rules, and policies. A teleconference will be held after the championship on Tuesday, May 24, 2016 to review the championship operations. The MEAC Office shall provide the head coaches with the call information and time at least one week prior to the calls. Head coaches attendance on the teleconferences are mandatory.

### **Coaches Meeting**

A coaches' administrative meeting will be held prior to the start of the championship (Wednesday, May 11, 2016) to review championship procedures, rules and policies. The MEAC Office shall provide the head coaches with the meeting location and time by the pre-championship teleconference date. Head coaches attendance at the meeting is mandatory.

### **Student-Athletes Meeting**

A meeting with the softball student-athletes and a MEAC Office representative will be held prior to the start of the championship (Wednesday, May 11, 2016) to gather feedback from the student-athletes regarding their championship experience. Each head coach shall select two student-athletes to participate in the meeting. The MEAC Office shall provide the head coaches with the meeting location and time by the pre-championship teleconference date. Representation by each team participating in the championship is mandatory.

### **Event Entry Forms**

Championship event entry forms (i.e., MEAC Championship Entry Form and MEAC Academic/Senior Recognition Form) must be submitted to the MEAC Office by the institution's Athletics Compliance Office not later than Tuesday, April 5, 2016.

Entries received after the designated deadline must be approved by the championship games committee. A late fine will be assessed. Any exceptions to the roster policy will only be considered in extraordinary circumstances and should be addressed in writing to the Assistant Commissioner for Championships at the MEAC Office. Each institution should print a copy of its entry forms to take to the championship site.

### **Squad Size and Travel Party**

The squad size shall be a maximum of twenty (20) participants. The travel party shall be a maximum of twenty-eight (28) individuals (i.e., coaches, student-athletes, trainers, etc.).

### **Practice**

The MEAC Office shall provide the head coaches with the practice times for the championship at least one week out prior to the start of the championships.

### **Format**

The MEAC Softball Championship is an eight (8) team championship, with the top four (4) teams from each division (north and south) qualifying for the championship. The championship is double elimination.

### **Protest**

All protests must be made to the Games Committee within ten minutes of the completion of the game. There shall be \$50 protest fee for each protest. The head coach submitting the protest regarding an alleged incident or problem must cite the NCAA rulebook.

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## **Games Committee**

The games committee shall consist of the Assistant for Championships, Head Official, Co-Chairs of the Softball Championship, and President of the Softball Coaches Association. The decision of the Games Committee is final.

## **Awards**

Regular season awards for Divisional Champions, All-Conference First Team, Coach of the Year, Rookie of the Year, Pitcher of the Year and Player of the Year will be awarded.

Awards for the Softball Championship are awarded to the champion and runner-up teams and individual awards will be provided for Outstanding Player, Outstanding Coach (coach of champion team) and All-Tournament Team at the conclusion of championship play.

## **Awards Ceremony**

The regular season awards ceremony shall be conducted prior to the start of the opening round games on Thursday, May 12, 2016.

The championship awards ceremony will be conducted immediately following the conclusion of the final championship match. Coaches, student-athletes and team personnel shall be in proper attire (e.g., official team uniform or warm-up suit) for the presentation of awards.

No additional awards, unless otherwise approved by the MEAC Office, may be presented to the student-athletes and coaches of the participating teams.

## **Evaluation Forms**

Each head coach shall complete and return the championship evaluation form to the MEAC Office prior to the post-championship teleconference date (Tuesday, May 24, 2016). The evaluation form may be accessed on the MEAC website (MEACSports.com) and submitted electronically.

## **Uniforms**

*[Reference: Rules 4-3.1, 4-3.3, 4-3.4, 4-3.5, and 8-8 in the Rules Book and Bylaw 12.5.4 in the NCAA Manual.]*

Uniform and logo rules contained in Rules 4-3.1., 4-3.3, 4-3.4, and 4-3.5 shall apply, in addition to the following.

In all events and award ceremonies, competitors must wear the proper uniform (warm-ups included) of the institution they represent in the championships.

Uniforms must comply with the NCAA Softball Rules; however, for each game in the championship the home team (higher seed) must wear a light colored uniform and the away team (lower seed) must wear a dark colored uniform.

In the loser's bracket, a coin toss will determine who will be home and away as well as uniform colors. The home team in the loser's bracket shall wear light colored uniforms and the away team shall wear dark colored uniforms. Each team must inform the conference office of their uniform selection prior to competition.

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## Logos

An institution's official uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats, and towels) that are worn by student-athletes in competition may bear a single manufacturer's or distributor's normal trademark, not to exceed 2¼ square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square, parallelogram).

In addition, an institution's official uniform cannot bear a design element similar to the manufacturer's that is in addition to another logo or that is contrary to the size restriction.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2¼ square inches) of an apparel manufacturer or distributor. The student-athlete may not wear any apparel that identifies any other entity, other than the student-athlete's institution/conference.

These restrictions apply to all apparel worn by student-athletes during the conduct of competition, which includes pre-race or post-race activities.

This bylaw will be strictly enforced at all MEAC Championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the MEAC Office.

The logo restriction on student-athletes' apparel set forth in Bylaw 12.5.4 shall apply during MEAC Championships to all personnel (e.g., coaches, trainers, managers) for practices and competition or who participate in news conferences.

Russell Athletic. All teams must wear Russell Athletic apparel at all times when representing their institution and/or the MEAC to include but not limited to regular season competition, the conference championship and post-season competition. Breach of Contract with Russell can result in the following fines.

1 <sup>st</sup> Infraction	-	\$500
2 <sup>nd</sup> Infraction	-	\$1,000

## Cups, Coolers, Water Bottles and Hydration Products

Participating teams shall place any premix fluid replacement in the MEAC-issued coolers and water bottles when applicable. No other cups, cans, coolers or water bottles may be used during championships in which such equipment is provided by the MEAC.

Competitors of MEAC Corporate Partner Coca-Cola may not provide product (beverages, water, isotonic) for any MEAC championship, even if the competition offers product for free or at a reduced cost.

Participating teams may use other items. These items, however, must not display any commercial marks (e.g., logos and graphics of commercial products such as Gatorade), or such marks must be covered completely (this requirement applies on the sidelines and in competition areas, media areas or any other back-of-house areas).

## Ball

The Dudley Softball is the official softball for the championship. The MEAC Office will supply balls for all championship rounds; no other softball shall be used.

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## **Bats**

Bats used in competition must appear on the NCAA Approved Softball Bat List. The bat list is updated on the first Monday of January, March, April and July. You can access the list at [www.sup.arbitersports.com](http://www.sup.arbitersports.com). Additional lists will be posted when a manufacturer withdraws a bat model or the results of bat testing dictate assessing strikes and/or removing a model.

## **Bat Testing**

Bat testing will be conducted during teams' practice and/or following the coaches administrative meeting on Wednesday, May 11, 2016.

## **Batting Cages**

If only one batting cage is available at the site, all teams will have equal time to its use prior to their game. The home team uses the batting cage first. The batting cage may be used while another game is in progress as long as it does not interfere with the game in progress. If two batting cages of equal quality are available, each team will use one cage each for warm-ups.

## **Scouting**

The videotaping or filming of an opponent's game is not permitted. Institutions are permitted to videotape championship competition by their teams or their individual student-athletes for archival, coaching or instructional purposes. Each institution is permitted to use one camera and may videotape only that portion of the competition in which it participates. The videotapes may not be used for any commercial purposes.

## **Medical Procedures**

Institutions shall use their own athletic trainers for the championship. An athletic training area will be available for student-athletes during the championship. The MEAC Office shall provide EMS for the championship.

## **Inclement Weather**

The games committee shall have the authority to cancel a game and start a game. Umpires may only halt play once the game has started. Continuation of the game shall be under the jurisdiction of the MEAC Assistant Commissioner for Championships in consultation with the MEAC Supervisor of Officials and Championship Co-Chairs.

## **Lighting Policy**

The host institution's lighting policy shall be followed provided it is at least as stringent as NCAA Guidelines. If the host institution does not have a lighting policy, NCAA guidelines shall be followed. If a lighting policy will be used that differs from NCAA guidelines, this policy will be communicated by the Conference Office to the participating teams prior to that start of the championship.

## **Critical Incident Response/Emergency Plan**

The host facility's Critical Incident Response/Emergency Plan shall be used for the MEAC Softball Championship.

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## **MEDIA RELATIONS**

### **Media Credentials**

Credential applications will be available online via the conference website at [www.MEACsports.com](http://www.MEACsports.com). To receive additional information regarding the application process, contact Brian Howard, Assistant Director of Media Relations, at 757-951-2055 (office) or [brian.howard@themeac.com](mailto:brian.howard@themeac.com). Approved credential requests will be available for pick up each day one (1) hour prior to competition.

### **Results**

Results will be updated on the conference website, [www.MEACsports.com](http://www.MEACsports.com), immediately following each game.

### **Post-Championship Interviews**

Post-championship interviews will take place in a designated media area immediately following the championship photos and announcements.

### **Press Release**

On the day of the championship, the awards will be publicly recognized, the MEAC Media Relations staff will send out a standard press release to the sports information directors of the conference. This release will also be provided to national and local media by the MEAC Media Relations.

### **Media Obligations**

At the conclusion of the championship, the head coach and two members of champion teams are required to participate in a post-game interview.

## **SPORTSMANSHIP AND CONDUCT**

### **Sportsmanship**

The MEAC proposes to promote mutual trust and friendly relations among its members by controlling athletic competition and keeping such competition within the bounds of sound educational activity; by promoting clean sportsmanship; and by developing public appreciation for the educational values that accrue from participation in intercollegiate athletics.

The officers and administrators of the MEAC place a high premium on professionalism, sportsmanship, and ethical conduct. As such, there are significant penalties for any breach of conduct during the course of regular season competition and to an even greater extent during the conduct of MEAC Championships.

For the purposes of general definition, misconduct in a MEAC Championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law on the part of any recognized University representative, occurring incident to, en route to, from or at the locale of the competition or practice that discredits the event or intercollegiate athletics.

### **Misconduct Incident to Competition**

If the act of misconduct occurs during the competition, under normal circumstances, the individual shall be allowed to complete the competition in which he or she is participating at the time of the incident. An administrative hearing shall be held at the conclusion of the



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day's competition, during a break in the continuity of the championship (e.g., between rounds of basketball tournament) when no competition is being conducted, or at the conclusion of the championship. However, if the act of misconduct is so flagrant that it obviously violates the principles of fair play and sportsmanship, the games committee may immediately withdraw the student-athlete or institutional representative from the competition, and conduct the hearing after this action. Other acts of misconduct may be dealt with at the sports committee's convenience.

## **Penalty for Misconduct**

The sports committee (or games committee authorized to act for it) may at its sole discretion impose any one (1) or a combination of the following penalties on an institution or any student-athlete or representative of any institution, guilty of misconduct occurring incident to, en route to, from, or the locale of the competition or practice.

- (A) Public or private reprimand to the individual;
- (B) Disqualification of the individual from further participation in the Conference Championship (s) involved;
- (C) Banishment of the individual from participating in one (1) or more subsequent championships of the sport involved;
- (D) Withholding all or a portion of the institution's share of revenue distribution;
- (E) Banishment of the institution from participation in one (1) or more subsequent championships in which its team in the sport otherwise would be eligible to participate;
- (F) Financial Penalties shall be as follows:
  - (1) First Offense - \$500 institutional fine and letter of reprimand
  - (2) Second Offense - \$1,000 institutional fine
  - (3) Third Offense - \$2,000 institutional fine and one (1) game suspension for the offending coach, institutional staff member and/or student-athletes.

## **Ban from Subsequent Championship**

When a student-athlete or institutional representative is banned from participation in a subsequent championship, such penalty shall be applied to the next Conference Championship events in which the individual's team is involved and the individual otherwise is eligible to participate. In the case of an individual event, the penalty shall be applied to the next Conference Championship event(s), meet(s), or tournament(s) for which the individual qualifies and otherwise is eligible to participate.

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## SCHEDULE OF EVENTS

### Wednesday, May 11

10:00AM – 2:00PM Practice Schedule (Site: Sport Complex)

5:00 PM Coaches Meeting: Center for Civil Engagement on the  
Campus of Bethune-Cookman University  
*Coaches Attendance Mandatory*

### Thursday, May 12

Game 1	10:00AM	South 1-Seed vs. North 4-Seed
Game 2	10:00AM	North 1-Seed vs. South 4-Seed
Game 3	1:30PM	North 2-Seed vs. South 3-Seed
Game 4	1:30PM	South 2-Seed vs. North 3-Seed
Game 5	4:30PM	Loser Game # 1 vs. Loser Game # 3
Game 6	4:30PM	Loser Game # 2 vs. Loser Game # 4
Game 7	7:00PM	Winner Game # 1 vs. Winner Game # 3
Game 8	7:00PM	Winner Game # 4 vs. Winner Game # 2

### Friday, May 13

Game 9	10:00AM	Loser Game # 7 vs. Winner Game # 6
Game 10	10:00AM	Winner Game # 5 vs. Loser Game # 8
Game 11	1:00PM	Winner Game # 7 vs. Winner Game # 8
Game 12	3:00PM	Winner Game # 10 vs. Winner Game # 9
Game 13	6:00PM	Loser Game # 11 vs. Winner Game # 12

### Saturday, May 14

Game 14	1:00PM	Championship (Winner Game# 11 vs. Winner Game# 13)
Game 15	3:30PM	(If Necessary)

### SUNDAY, MAY 15 (RAIN DATE)

\* Awards Ceremony will immediately follow the conclusion of the championship game.

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## PRE-GAME PROTOCOL

### Thursday, May 12

8:20AM- 8:50AM Batting Practice (Home teams)  
8:55AM- 9:25AM Batting Practice (Away teams)  
9:35AM – 9:45AM In-Field Practice (both teams on non-competition fields)  
9:35AM – 9:55AM Field Conditioning  
9:55AM – 9:58AM Introduction of teams/Ground Rules  
9:58AM – 10:00AM National Anthem  
**10:00AM Games 1/2**

11:50AM-12:20PM Batting Practice (Home teams)  
12:25PM-12:55PM Batting Practice (Away teams)  
1:05PM – 1:15PM In-Field Practice (both teams on non-competition fields)  
1:05PM – 1:27PM Field Conditioning  
1:27PM – 1:30PM Introduction of teams/Ground Rules  
**1:30pm Games 3/4**

2:50PM- 3:20PM Batting Practice (Home teams)  
3:25PM- 3:55PM Batting Practice (Away teams)  
4:05PM – 4:15PM In-Field Practice (both teams on non-competition fields)  
4:05PM – 4:27PM Field Conditioning  
4:27PM – 4:30PM Introduction of teams/Ground Rules  
**4:30PM Games 5/6**

5:20PM- 5:50PM Batting Practice (Home teams)  
5:55PM- 6:25PM Batting Practice (Away teams)  
6:35PM – 6:45PM In-Field Practice (both teams on non-competition fields)  
6:35PM – 6:57PM Field Conditioning  
6:57PM – 7:00PM Introduction of teams/Ground Rules  
**7:00PM Games 7/8**

### Friday, May 13

8:20AM - 8:50AM Batting Practice (Home team)  
8:55AM - 9:25AM Batting Practice (Away team)  
9:35AM – 9:45AM In-Field Practice (both teams on non-competition fields)  
9:35AM – 9:55AM Field Conditioning  
9:55AM – 9:58AM Team Introductions/ Ground Rules  
9:58AM – 10:00AM National Anthem  
**10:00AM Games 9/10**

11:20AM - 11:50AM Batting Practice (Home team)  
11:55AM - 12:25PM Batting Practice (Away team)  
12:35PM – 12:45PM In-Field Practice (both teams on non-competition fields)  
12:35PM – 12:57PM Field Conditioning  
12:57AM – 1:00PM Team Introductions/Ground Rules  
**1:00PM Game 11**

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1:20PM - 1:50PM                      Batting Practice (Home team)  
1:55PM - 2:25PM                      Batting Practice (Away team)  
2:35PM – 2:45PM                      In-Field Practice (both teams on non-competition fields)  
2:35PM – 2:57PM                      Field Conditioning  
2:57PM – 3:00PM                      Team Introductions/Ground Rules  
**3:00PM**                                      **Game 12**

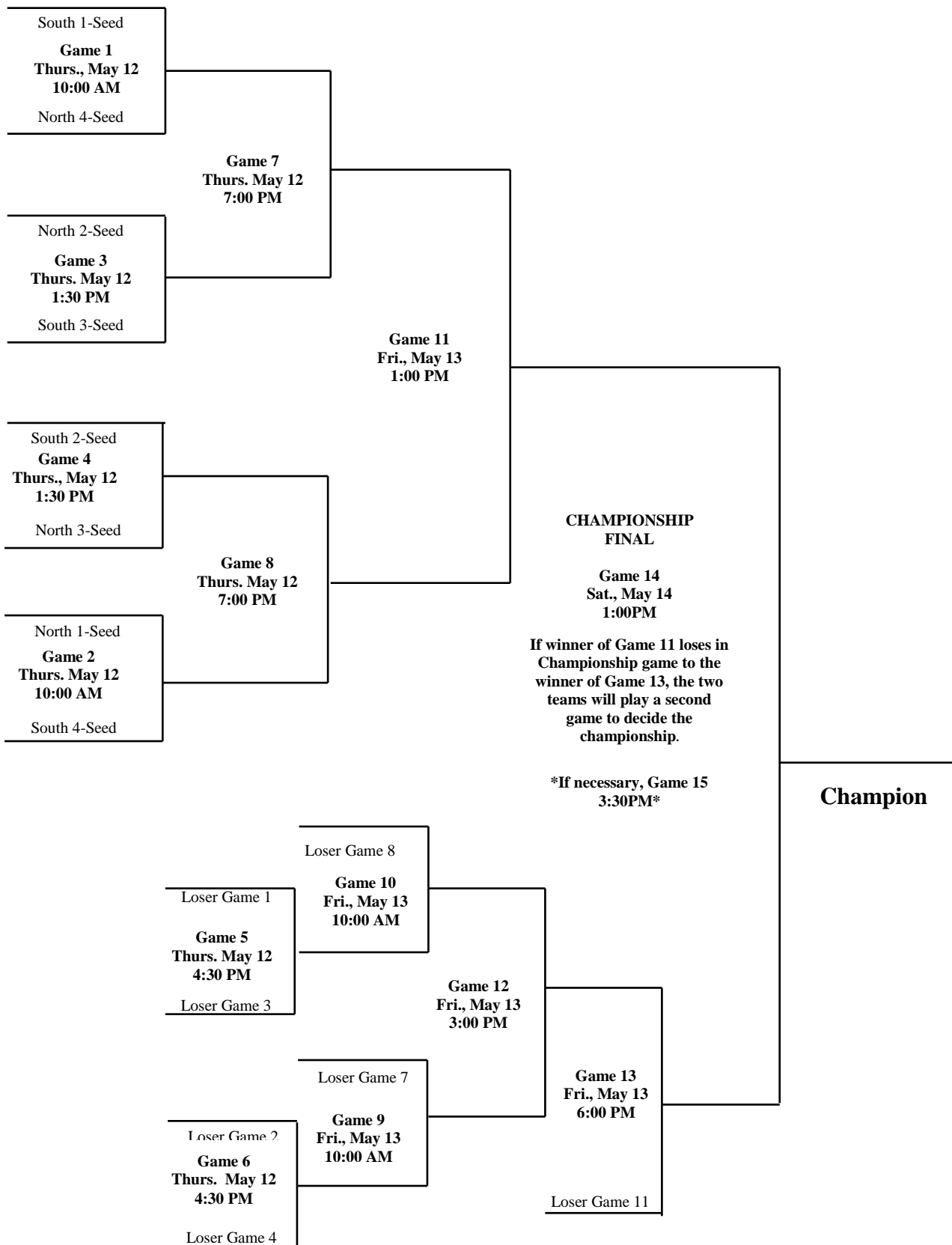
4:20PM - 4:50PM                      Batting Practice (Home team)  
4:55PM - 5:25PM                      Batting Practice (Away team)  
5:35PM – 5:45PM                      In-Field Practice (both teams on non-competition fields)  
5:35PM – 5:57PM                      Field Conditioning  
5:57PM – 6:00PM                      Team Introductions/Ground Rules  
**6:00PM**                                      **Game 13**

## **Saturday – May 14**

11:20AM – 11:50AM                      Batting Practice (Home team)  
11:55AM – 12:25PM                      Batting Practice (Away team)  
12:35PM – 12:45PM                      In-Field Practice  
12:45PM – 12:55PM                      Field Conditioning  
12:55PM – 12:57PM                      Introduction of teams/ Ground Rules  
12:57PM – 1:00PM                      National Anthem  
**1:00PM**                                      **Game 14 (Championship Game)**

# 2016 MEAC Softball Championship

## CHAMPIONSHIP BRACKET

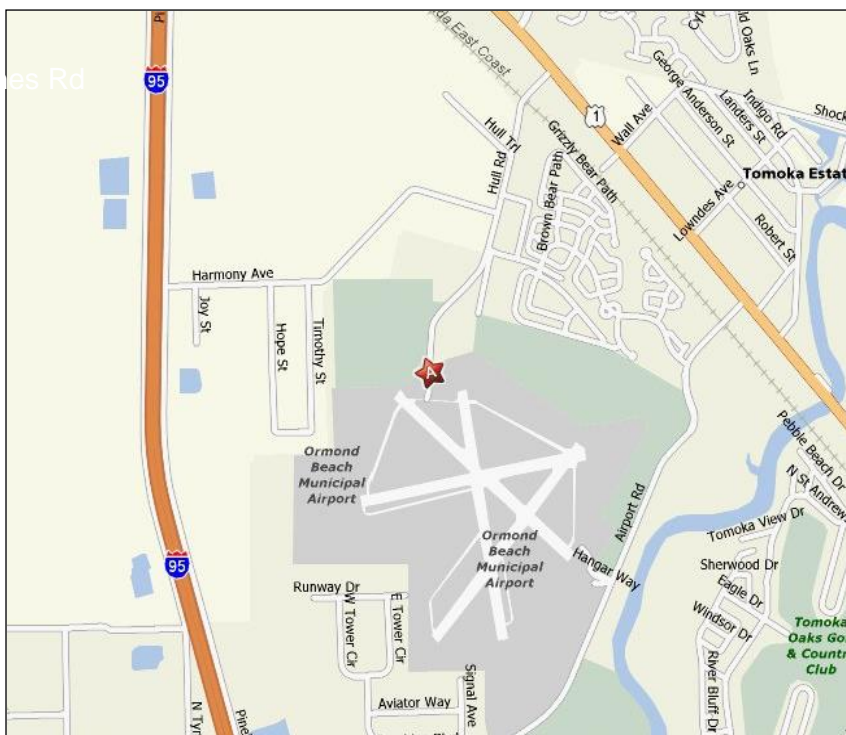


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## DRIVING DIRECTIONS

Ormond Beach Sports Complex  
700 Hull Rd.  
Ormond Beach, FL 32174



### From Points North

Take I-95 south through North Carolina, South Carolina, and Georgia, then into Florida. Take the US-1 exit, (exit 273), toward Ormond Beach/Bunnell. Turn slight left to take the ramp toward Ormond Beach./Holly Hill/Daytona Beach. Turn left onto US-1 S/FL-5 S. Turn right onto Hull Rd.

### From Orlando

Take the SR-528-toll exit (exit 1A), toward Cocoa/Kennedy Space Center. Merge onto FL-528. Take exit 16 toward SR-417 Tampa/Orlando. Take the SR-417-toll N exit on the left toward Orlando/Sanford. Merge onto FL-417 toll N/ Central Florida Greenway. Merge onto I-4 E via exit 55A toward Daytona Beach. Then merge onto I-95 N via the exit on the left toward Jacksonville. Take the US-1 exit, (exit 273), toward Ormond Beach/Bunnell. Turn slight left to take the ramp toward Ormond Beach./Holly Hill/Daytona Beach. Turn left onto US-1 S/FL-5 S. Turn right onto Hull Rd.

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## RESTAURANT

Bonefish Grill  
814 South Atlantic Ave  
Ormond Beach, FL 32176  
386-615-7889

Stonewood Grill & Tavern  
100 South Atlantic Ave  
Ormond Beach, FL 32176  
386-671-1200

Red Lobster  
2625 W International Speedway Blvd  
Daytona Beach, FL 32114  
386-255-7596

Caribbean Jacks  
721 Ballough Rd  
Daytona Beach, FL 32114  
386-523-3000

Steak 'n Shake  
120 Williamson Blvd  
Ormond Beach, FL 32174  
386-615-9977

Hibachi Grill & Supreme Buffet  
1320 W International Speedway Blvd  
Daytona Beach, FL 32114  
386-323-1993

Red Robin Gourmet Burgers  
5537 S Williamson Blvd  
Port Orange, FL 32128  
386-322-1570

Malibu Beach Brill  
5543 S Williamson Blvd  
Port Orange, FL 32128  
386-492-2968

Chipotle Mexican Grill  
1731 Dunlawton Ave  
Port Orange, FL 32127  
386-767-2100

Firehouse Subs  
1844 S Ridgewood Ave  
South Daytona, FL 32119  
386-760-8823

Five Guys  
2470 International Speedway Blvd  
Daytona Beach, FL 32176  
386-258-7926

Denny's  
110 Williamson Blvd  
Ormond Beach, FL 32174  
386-667-5558

Taco Bell  
2375 S Ridgewood Ave  
South Daytona, FL 32119  
386-788-8990

Chi-fil-A  
1761 Dunlawton Ave  
Port Orange, FL 32127  
386-767-3377

Subway  
2429 N Atlantic Ave, Suite 37  
Daytona Beach, FL 32118  
386-673-8862

Wendy's  
2120 LPGA Blvd  
Daytona Beach, FL 32117  
386-236-9905

Hardee's  
4096 S Ridgewood Ave  
Port Orange, FL 32127  
386-788-3863

McDonald's  
3001 677-8186  
Daytona Beach, FL 32118

Burger King  
225 N Atlantic Ave  
Daytona Beach, FL 32118  
904-257-6944

Sonic  
1830 Ridgewood Ave  
Holly Hill, FL 32117  
386-671-6252

