

MID-EASTERN ATHLETIC CONFERENCE



**POST-GRADUATE
SCHOLARSHIP PROGRAM**

2016-17 Nomination Application

The MEAC Post-Graduate Scholarship Program



In 2000, Mid-Eastern Athletic Conference (MEAC) the Delegate Assembly approved the creation of a postgraduate scholarship program honoring student-athletes for outstanding performance both academically and athletically.

The MEAC will award two (2) postgraduate scholarships of \$5,000 each to one male and one female student-athlete who have excelled academically and athletically and are in their final season of intercollegiate athletics eligibility and competition under MEAC and NCAA regulations for the sport in which the student-athletes are nominated. The MEAC Post-Graduate Scholarship Committee reserves the right to not award the full allocation in any given year due to extenuating circumstances resulting in a student-athlete's inability to begin their postgraduate studies within 12 months upon the receipt of their undergraduate degree.

Eligibility for the Mid-Eastern Athletic Conference Post-Graduate Scholarship is restricted to active student-athletes attending a MEAC member institution, who have performed with distinction as members of varsity athletics teams.

Further, this nomination application must be completed in its entirety to be considered for receipt of the postgraduate scholarship. Incomplete forms will not be returned to the student-athlete. If you should have questions or concerns regarding information contained or requested in this folder, please contact the Mid-Eastern Athletic Conference.

The MEAC Post-Graduate Scholarship Program

Criteria for Choosing a Student-Athlete for Nomination

To be nominated for the MEAC Post-Graduate Scholarship, a student-athlete must:

1. Have an overall undergraduate minimum cumulative grade-point average of 3.0 (based on a 4.0 scale) or its equivalent.
2. Be nominated in his or her final season of intercollegiate athletics eligibility and competition under MEAC and NCAA regulations for the sport in which the student-athlete is nominated.
3. Have performed with distinction as a member of the varsity team in the sport in which the student-athlete has been nominated. The degree of the student-athlete's athletics achievement will be weighted along with academic performance, university involvement and community service. Institutions should note participation in activities in which the student-athlete serves as an example to other students and demonstrates leadership qualities.
4. Intend to enroll in a graduate degree program at an academically accredited graduate or professional school. An academic professor of the college in which the student-athlete is currently enrolled must address the capability of the student-athlete for graduate study.
5. Has been an outstanding citizen as a student-athlete and an excellent role model for the institution and intercollegiate athletics as a whole.

Two Ways for Recipients to Obtain a Post-Graduate Degree

The recipient must be accepted into a graduate degree granting program at an academically accredited graduate or professional school. The postgraduate scholarship funds are intended only for graduate courses which will apply toward completion of the graduate degree program. If a recipient does not intend to enroll by the fall semester following selection as an award recipient, the nominating institution or the recipient must send notification to the MEAC Office stating the reason for deferment of the scholarship and the planned date of enrollment.

Full-Time Enrollment: If a scholarship recipient chooses to enroll as a full-time graduate student, they must be accepted for matriculation into a graduate degree program of an academically accredited graduate or professional school within two years from the date of the award letter. The full \$5,000 will be distributed from the MEAC Office after receipt of the completed certification of graduate school enrollment form.

Part-Time Enrollment: If a scholarship recipient chooses to enroll as a part-time graduate student, they will receive \$2,500 at the onset of their enrollment. The remaining \$2,500 will be distributed when the recipient has six (6) semester hours remaining to complete his or her graduate degree. If the recipient's enrollment status changes from part-time to full-time during the two (2) years after the date of selection, the remaining \$2,500 will be distributed immediately.

1. Need is not a factor in granting these scholarships.
2. Receiving awards from sources other than the MEAC does not make a nominee ineligible for a MEAC Post-Graduate Scholarship.
3. An award recipient may not use more than one MEAC award for postgraduate studies.

Submitting a Nomination

Nomination materials, including a memorandum of instruction, are sent to the Faculty Athletics Representative (FAR) of member institutions. Nomination applications must be postmarked not later than March 31st in each academic year. Nominations will be selected only if submitted during the established selection periods. Handwritten or incomplete nominations will not be accepted. All forms must be submitted and the student-athlete's official transcripts must be included. The FAR is responsible for submitting the completed nomination package to the MEAC Office.

Each member institution may nominate no more than two (one male and one female) student-athletes for the MEAC Post-Graduate Scholarship each academic year.

To nominate a student-athlete, the FAR must coordinate the completion of all forms in this application. Each of the following individuals must complete the appropriate form:

1. The Faculty Athletics Representative – **Nomination Form**;
2. The Student-Athlete (Nominee) – **Information Form**;
3. The Compliance Coordinator – **Verification of Exhausted Eligibility**;
4. The Student-Athlete's Head Coach – **Recommendation**;
5. The Sports Information Director – **Verification of Statistics**;
6. The Director of Athletics or Senior Woman Administrator – **Recommendation**; and
7. An Academic Professor – **Recommendation**.
(The professor should be familiar with the student-athlete's accomplishments, character and has served as his or her instructor.)

The FAR is responsible for collecting, assembling and submitting forms and the student-athlete's official transcript in one package to the MEAC Office. Also, The FAR should forward the nominee's final statistics to the Assistant Director of Compliance at the MEAC Office for use by the Post-Graduate Selection Committee when determining recipients and should notify the Assistant Director of Compliance immediately of any honors or awards received by the nominee after the nomination application has been submitted. Any new honors or awards will enhance the nominee's application.

1. Institutions should not submit statistics for student-athletes other than the nominee(s). Also, news releases for the nominees and entire catalogs or media guides should not be submitted and will not be considered.
2. To the greatest extent possible the forms in this application should be used instead of attachments.
3. When submitting the nomination, please keep the pages in numerical order (i.e., as they appear in this folder).

The MEAC Post-Graduate Selection Committee will screen the nominations and determine the recipients of the MEAC Post-Graduate Scholarship Award.

Please follow the directions listed above and on the following pages of this application. If you have questions, please contact the Assistant Director of Compliance/MEAC Post-Graduate Scholarship Administrator at 757-951-2055.

Mailing Address:

**Mid-Eastern Athletic Conference
2730 Ellsmere Avenue
Norfolk, VA 23504**

The MEAC Post-Graduate Scholarship Committee

- 1. Dr. Stella Hargett, Chair – Faculty Athletics Representative**
Morgan State University
- 2. Ms. Sandra Booker, Senior Woman Administrator**
Bethune-Cookman University
- 3. Mr. Marty Miller, Director of Athletics**
Norfolk State University
- 4. MEAC Student-Athlete Advisory Committee (SAAC) Chair**
- 5. Conference Liaison**
Assistant Director for Compliance & Championships

The MEAC Post-Graduate Scholarship Program

Application Checklist

Please review the nomination packet prior to submitting to the MEAC Conference Office.

Form Typed	Form Signed	Form Enclosed	Information
			Faculty Athletics Representative's Nomination Form (Including Letter of Recommendation)
			Student-Athlete's Information Form (Including Essay)
			Student-Athletes Official Transcript
			Compliance Coordinator's Verification of Exhausted Eligibility
			Head Coach's Recommendation (Including Letter of Recommendation)
			Sports Information Director's Verification of Statistics
			Endorsement by Director of Athletics or Senior Woman Administrator of Athletics Program
			Endorsement by Academic Professor

Submission Deadline:
March 31, 2017

The MEAC Post-Graduate Scholarship Program

Faculty Athletics Representative's Nomination Form

(Form must be typed. Handwritten applications will not be reviewed)

Nominee's Name (last, first, middle):			
Male or Female:			
Sport:			
Classification:			
Nominee has been an Outstanding Citizen as a student-athlete and an Excellent Role Model for the institution and intercollegiate athletics as a whole. (Yes or No)			
If "No", please explain:			

Test Scores:

Record all available test scores and the corresponding percentile ranking, if possible.			
College Board (SAT Total):		Medical Aptitude (MCAT):	
ACT Composite:		Business Aptitude (GMAT):	
Graduate Record Examination (GRE) Total:		Law Aptitude (LSAT):	
Other (please describe):			

I certify that the above information is true and accurate to the best of my knowledge.

FAR Name (Type/Print):	
FAR Signature:	
Date:	
FAR Address:	
FAR Phone Number:	
FAR E-Mail Address:	
New Far: (Yes or No)	
If "Yes", how long?	

The MEAC Post-Graduate Scholarship Program

Faculty Athletics Representative's Nomination Form (continued)

(FAR's comments are required. Form MUST be typed. Handwritten applications will not be reviewed)

Empty box for Faculty Athletics Representative's comments.

The MEAC Post-Graduate Scholarship Program

Compliance Coordinator's Verification of Exhausted Eligibility

(Form MUST be typed. Handwritten applications will not be reviewed)

Academic Progress:

Degree Program:			
Major:			
Minor:			
Hours Required for Degree:		Hours Completed:	
Expected Undergraduate Graduation Date:			
How many seasons of competition did the nominee compete at any institution?			
How many seasons of competition did the nominee compete at current institution?			
Is 2016-17 the nominee's final year of athletics eligibility at the institution for the sport which he or she is being nominated? (Yes or No)			
Note: The student-athlete should not be nominated unless the current academic year (2016-17) is his/her final season of intercollegiate varsity athletics eligibility and competition under MEAC and NCAA regulations.			
It is understood that the student-athlete will not compete at any other institution for the sport which he or she is being nominated after the spring of 2017. (Yes or No)			
Undergraduate cumulative grade-point average at certifying institution (based on 4.000 maximum):			

I certify that the above information is true and accurate to the best of my knowledge.

Compliance Coordinators Name (Type/Print):	
Compliance Coordinator's Signature:	
Date:	
Compliance Coordinator's Phone Number:	
Compliance Coordinator's E-Mail Address:	

The MEAC Post-Graduate Scholarship Program

Student-Athlete's Information Form

(To be completed by the nominee. Form MUST be typed. Handwritten applications will not be reviewed.)

Contact Information:

Name (Last, First, Middle):		Date of Birth:	
Institution:			
Sport:			
Email:			
Current address to which all correspondence should be sent (until):			
Address:			
Home Phone:		Alternate Phone:	
Permanent Home Address:			
Resident's Name:		Phone:	
Address			
Citizenship and Ethnicity:			
Are you a citizen of the United States: (Yes or No)			
Ethnic Information: American Indian/Alaskan Native _____ Asian/Pacific Islander _____ White _____ Latino/Hispanic _____ African-American/Black _____ Other: _____ (Specify): _____			

College Experience:

List all colleges or universities attended (in order of attendance):			
Name of School	Dates of Attendance	Major	Degree Received and Date

Note: An official transcript from all institutions attended must be included.

Graduate School Information:

What is your anticipated date of graduation?	
Which institution do you plan to attend?	
Name of Master's program and/or major:	
When will you begin your full-time graduate studies? (Fall 2017/Spring 2018)	
Have you applied for admission?	
Have you applied for admission? (Yes or No; If yes, please include your acceptance letter)	

The MEAC Post-Graduate Scholarship Program

Student-Athlete's Information (continued)

(Form MUST be typed. Handwritten applications will not be reviewed.)

List any scholarships, honors, and awards received while in college.

Identify extracurricular activities in which you have participated (community, volunteer, government organizations, etc.)

Identify any campus internships in which you have participated.

List any varsity or club sports in which you have participated.

List any campus leadership roles or activities in which you have engaged.

The MEAC Post-Graduate Scholarship Program

Student-Athlete's Information (continued)

(Form MUST be typed. Handwritten applications will not be reviewed.)

Below or on a separate page(s) in 250 words or less, please describe the graduate program you plan to follow, your reasons for selecting this area of study, use of the MEAC Post-Graduate Scholarship, and information specific to your future career plans.

The MEAC Post-Graduate Scholarship Program

Student-Athlete's Information (continued)

(Form MUST be typed. Handwritten applications will not be reviewed.)

In applying for this MEAC Post-Graduate Scholarship, I declare my intention to enroll in a graduate degree-granting program as a full-time or part-time student in a graduate or professional school of an academically accredited institution. I understand that the postgraduate scholarship funds are intended only for graduate courses which will apply toward completion of the graduate degree program. If I am awarded a MEAC Post-Graduate Scholarship and do not intend to enroll by the fall semester following selection as an award recipient, I agree to keep the MEAC Office informed of my plans for using the award.

I understand that I may attend graduate school as either a full-time or part-time student and agree to the following policies.

Full-Time Enrollment:

If I choose to enroll as a full-time graduate student, I understand that I must be accepted for matriculation into a graduate degree program at an academically accredited graduate or professional school and must enroll within three years from the date of the award letter. The full \$5,000 will be distributed to the graduate institution by the MEAC after receipt of the completed Certificate of Graduate School Enrollment Form.

Part-Time Enrollment:

If I choose to enroll as a part-time graduate student, I understand I must be accepted for matriculation into a graduate degree program at an academically accredited graduate or professional school within three years from the date of the award letter and must be completed within that three-year period. After receipt of the completed Certification of Graduate School Enrollment Form, the MEAC will distribute \$2,500 to the graduate institution at the onset of my enrollment. The remaining \$2,500 will be distributed when I have six (6) semester hours remaining to complete my graduate degree. The MEAC Office must receive written verification on the graduate institution's official letterhead and stamped with the official seal stating that I am six (6) semester hours from degree completion. If my enrollment status changes from part-time to full-time during the three years after the date of selection, the remaining \$2,500 will be distributed immediately to the graduate institution.

I understand that nominations for an MEAC Post-Graduate Scholarship are limited to student-athletes for whom 2015-16 is the final year of intercollegiate athletics competition according to MEAC and NCAA regulations and who will not compete in athletics after the spring of 2017. **I declare that I am in my last season of eligibility and will not compete in athletics after the spring of 2017.** If I am awarded the MEAC Post-Graduate Scholarship and my athletics eligibility status changes, I understand that I must notify the Assistant Director of Compliance at the MEAC Office. If I fail to comply with these requirements, I realize that my right to the scholarship is forfeited.

In connection with the Family Rights and Privacy Act of 1974, I authorize the MEAC to release any information on these nomination forms and on my transcripts to the media and public. This information may be used to process my application and to publicize the scholarship program.

I certify that the above information provided is true and accurate to the best of my knowledge.

Type Name: _____
Nominee

Signature: _____
Nominee

Return this form to your Faculty Athletics Representative for mailing with the other nomination forms to the MEAC office.

The MEAC Post-Graduate Scholarship Program

Head Coach's Recommendation

(Form MUST be typed. Handwritten applications will not be reviewed.)

Nominee's Name (last, first, middle):		
Classification:		
Nominee has been an Outstanding Citizen as a student-athlete and an Excellent Role Model for the institution and intercollegiate athletics as a whole. (Yes or No)		
If "No", please explain:		

Sport Specific Data:

Institution:		
Sport:		
Position Played:		
Institution's overall won-lost record for the career of the student-athlete in the sport for which nomination is submitted:		
Conference won-lost record for the career of the student-athlete nominated:		
Season-long varsity captain? (Yes or No)		
If yes, number of years:		
Elected captain? (Yes or No)		
If yes, number of years:		
Starter? (Yes or No)		
If yes, which years?		
Participation in NCAA Tournament? (Yes or No)		
If yes, which years?		
Number of years received varsity letter (to include current season):		

Return this form to your Faculty Athletics Representative for mailing with the other nomination forms to the MEAC office.

The MEAC Post-Graduate Scholarship Program

Head Coach's Recommendation (continued)

(Form MUST be typed. Handwritten applications will not be reviewed.)

Athletics Honors:

List all the Institutional, NCAA, Conference, regional, state and national athletics honors the nominee has received. Please do not use acronyms. Please provide information to the Chair of the Selection Committee and the Assistant Director for Compliance at the Conference Office about any additional honors or awards received by the nominee after this nomination folder has been submitted. Any honors or awards will enhance the nominee's application.

Institutional Honors:			
Year:		Award:	
Conference Honors:			
Year:		Award:	
District or Regional Honors:			
Year:		Award:	
National Honors:			
Year:		Award:	

Return this form to your Faculty Athletics Representative for mailing with the other nomination forms to the MEAC office.

The MEAC Post-Graduate Scholarship Program

Head Coach's Recommendation (continued)

(Form MUST be typed. Handwritten applications will not be reviewed.)

Nominee has been an Outstanding Citizen as a student-athlete and an Excellent Role model for the institution and intercollegiate athletics as a whole. (Yes or No)	
If "No", please explain:	

Place an "X" where the nominee would rank among all the players at the student-athlete's position you have had on your teams over the past (fill in) _____ years:

50%		75%		90%		95%		Top
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Rate the nominee on the following by placing an "X" in the appropriate column:

- Superlative: Performs at highest level
- Excellent: Performs well in most respects
- Good: Performs well in many respects
- Average: Performs well in some respects

	Superlative	Excellent	Good	Average
Athletics Ability:				
Character:				
Leadership:				
Effort:				
Contributions to team's success:				

I certify that the above information provided is true and accurate to the best of my knowledge.

Head Coach Name (Type/Print): _____

Head Coach Signature: _____ Date: _____

Return this form to your Faculty Athletics Representative for mailing with the other nomination forms to MEAC Office.

The MEAC Post-Graduate Scholarship Program

Head Coach's Recommendation (continued)

(Form must be typed. Handwritten applications will not be reviewed.)

Please comment on the nominee's athletics performance. Describe both **overall athletics ability** and any **outstanding qualities of character** in recommending the student-athlete for an MEAC Post-Graduate Scholarship. Qualities of character may include such traits as leadership ability, level of effort, contribution to team's success, initiative, responsibility and attitude toward service. Give examples.

The MEAC Post-Graduate Scholarship Program

Sports Information Director's Verification of Statistics

(Form must be typed. Handwritten applications will not be reviewed.)

Statistical Information:

It is **very important** to list all available statistical information regarding the nominee, including, but not limited to:

1. **For football**—yardage gained in each of the several categories, defensive statistics, number of varsity games started, total minutes played and school records broken or tied;
2. **For basketball**—number of varsity games started, total minutes played, school records broken or tied, scoring and rebounding averages, field-goal and free-throw percentages and number of times fouled out;
3. **For other sports**—number of matches won and lost during varsity career, batting average, goals scored, events won, together with the best marks in each and school records broken or tied.

Please do not attach material that includes information about student-athletes other than the nominee and **do not send news releases, press clippings, catalogs or other similar materials**. It is **essential** that this statistical information be included and that follow-ups are sent after the nomination is submitted.

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I confirm that the statistics listed above for _____ are accurate and have reviewed by the Sports Information Office.

Sports Information Director's Name	
Sports Information Director's Signature:	
Date:	
Sports Information Director's Phone Number:	
Sports Information Director's E-Mail Address:	

The MEAC Post-Graduate Scholarship Program

Director of Athletics or Senior Woman Administrator Endorsement

(Form MUST be typed. Handwritten applications will not be reviewed.)

Nominee's Name (last, first, middle):

The above-named student is applying for the MEAC Male Student-Athlete of the Year Award. The primary focus is to award a male student-athlete who has excelled academically and athletically and is in their final season of intercollegiate athletics eligibility and competition under MEAC and NCAA regulations for the sport in which the athlete is nominated. Your candid evaluation of the applicant will be of assistance to the selection committee. Please complete both sides of this endorsement or, in place of the back side of this endorsement, attach a letter of recommendation on behalf of the applicant.

Name of person completing this form:	<input style="width: 100%;" type="text"/>
Position/Title:	<input style="width: 100%;" type="text"/>
Institution:	<input style="width: 100%;" type="text"/>
Address:	<input style="width: 100%;" type="text"/>
Telephone Number:	<input style="width: 100%;" type="text"/>
E-Mail Address:	<input style="width: 100%;" type="text"/>
How long have you known the nominee?	<input style="width: 100%;" type="text"/>
In what connection have you known the nominee?	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	

The following factors are estimates of the candidate's potential for success. Please rate the candidate's ability in each area in which you have personal knowledge (i.e. No.1 rating represents the most favorable; No. 5 represents the least favorable).

	1	2	3	4	5	
Articulate						Inarticulate
Self-Starter						Requires Constant Pushing
Hard Worker						Does Not Work
Very Logical						Illogical
Very Reasonable						Unreasonable
Strived for Excellence						Will Settle for Less than the Best

Please rate your recommendation of the candidate for the 2016-17 MEAC Male of the Year Award Program by checking one of the following:

I Strongly Recommend	<input style="width: 100%;" type="checkbox"/>	I Recommend	<input style="width: 100%;" type="checkbox"/>	I Do Not Recommend	<input style="width: 100%;" type="checkbox"/>
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The MEAC Post-Graduate Scholarship Program

Director of Athletics or Senior Woman Administrator Endorsement (continued)

(Form MUST be typed. Handwritten applications will not be reviewed.)

Please discuss any strengths and weaknesses you think may affect the candidate's performance in graduate school. A signed endorsement on institution letterhead will be accepted.

Signature of Director of Athletics/Senior Woman Administrator

Date

The MEAC Post-Graduate Scholarship Program

Academic Endorsement by Academic Professor

(Form must be typed. Handwritten applications will not be reviewed.)

An academic professor who has taught the student-athlete in class and is familiar with the nominee's academic accomplishments and capability of succeeding in graduate school should write this endorsement.

Nominee's Name (last, first, middle):	
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The above-named student is applying for the MEAC Male Student-Athlete of the Year Award. The primary focus is to award a male student-athlete who has excelled academically and athletically and is in their final season of intercollegiate athletics eligibility and competition under MEAC and NCAA regulations for the sport in which the athlete is nominated. Your candid evaluation of the applicant will be of assistance to the selection committee. Please complete both sides of this endorsement or, in place of the back side of this endorsement, attach a letter of recommendation on behalf of the applicant.

Name of person completing this form:	
Position/Title:	
Institution:	
Address:	
Telephone Number:	
E-Mail Address:	
How long have you known the nominee?	
In what connection have you known the nominee?	

The following factors are estimates of the candidate's potential for success. Please rate the candidate's ability in each area in which you have personal knowledge (i.e. No.1 rating represents the most favorable; No. 5 represents the least favorable).

	1	2	3	4	5	
Articulate						Inarticulate
Self-Starter						Requires Constant Pushing
Hard Worker						Does Not Work
Very Logical						Illogical
Very Reasonable						Unreasonable
Strived for Excellence						Will Settle for Less than the Best

Please rate your recommendation of the candidate for the 2016-17 MEAC Post-Graduate Scholarship by checking one of the following:

I Strongly Recommend		I Recommend		I Do Not Recommend	
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The MEAC Post-Graduate Scholarship Program

Endorsement by Academic Professor (continued)

(Form must be typed. Handwritten applications will not be reviewed.)

Please discuss any strengths and weaknesses you think may affect the candidate's performance in graduate school. A signed endorsement on institution letterhead will be accepted.

Signature of Academic Professor

Date

Return this form to your Faculty Athletics Representative for mailing with the other nomination forms to MEAC Office.