

CAMPUS SAAC BEST PRACTICES

SAAC MEETINGS

Create a consistent meeting schedule

- Meet monthly or every other month.
- Be consistent with time.
- Use food to attract student-athletes.
- Create incentives to gain interest from others.

Encourage others to attend SAAC meetings

- Other student-athletes, director of athletics, faculty athletics representative, other administrators, student government.

COMMUNICATION

Be available

- Use GroupMe or another messaging application.
- Regularly check email.
- Keep all contacts current.

Follow-up when necessary

- Communicate and be specific with requests.
- Be clear and specific with expectations.
- Highlight deadlines.

COMMUNITY SERVICE

Community Engagement

- Events help foster a positive student-athlete image.
- Builds community support.

Invite Others

- Builds relationships between varieties of sports.
- Builds relationships across campus.
- Tell National SAAC your story.

NCAA LEGISLATION

Education

- Learn the legislation and proposals.
- Understand what you are being asked to provide.
- Seek feedback from respective sport teams.
- Work with compliance staff to gauge general institutional feedback on legislation.
- Ensure your institution is involved early on.
- Obtain feedback from teams prior to adoption of legislation.

Use meeting agendas

- Send agenda prior to meeting.
- Highlight topics of discussion.
- Place most important items early in the agenda.

Attend athletic department meetings

- Understand campus concerns or initiatives.
- Share administrative perspective with student-athletes.
- Build rapport with athletic department leadership.

Build relationships

- With other student-athletes.
- With campus administrators.
- With compliance staff.
- With SAAC administrators.
- Create an e-newsletter to share with student-athletes.
- Foster relationships with non student body.
- Invite student body to games.

Service Activities

- Helps build character of student-athletes.
- Helps improve the community.

Collaborate

- Pick organizations everyone agrees on.
- Don't limit yourself.
- Be creative with events.
- Share activity with sports information director.

Use your resources

- Compliance staff
- Campus SAAC liaison(s)
- Director of Athletics
- Senior Woman Administrator
- Faculty Athletics Representative
- Conference SAAC liaison(s)
- Other campus administrators

